



R.I. DEPARTMENT OF ENVIRONMENTAL MANAGEMENT  
Office of Water Resources



**APPLICATION FOR ORDER OF APPROVAL**

**WASTEWATER TREATMENT FACILITY (WWTF) AND/OR  
SEWER SYSTEM EXPANSION/MODIFICATION**

**INSTRUCTIONS**

The application must be signed by the appropriate official(s) representing the Town, City, Authority, or Commission, or other entity in which a system or means to prevent pollution, as defined in Title 46, Chapter 12 of the General Laws of 1956, as amended, is to be adopted.

The signature of the design engineer or other agent will be accepted only if accompanied by a letter of authorization from the official(s) mentioned above. The application must be submitted to this office along with the following information:

1. Two (2) sets of plans and specifications stamped and signed by a R.I. Professional Engineer.
2. All project design assumptions and computations.
3. A photocopy of the **DEM Order of Approval Application Fee Form** (form enclosed) and a photocopy of the check sent to the DEM Office of Management Services. **\*\*\*PLEASE NOTE: DO NOT SEND THE ORIGINAL CHECK AND APPLICATION FEE FORM TO THE OFFICE OF WATER RESOURCES\*\*\*** Please see the enclosed Application Fee Form for submittal instructions.

**GENERAL CONDITIONS ON ORDERS OF APPROVAL**

1. An Order of Approval will not be issued for a project determined to be inconsistent with the municipalities' approved Wastewater Facilities Plan.
2. After notice and opportunity for a hearing, an Order of Approval may be modified or revoked for cause including but not limited to the following:
  - a) The discharge of any wastewater at a level in excess of that identified and authorized by this Order of Approval.
  - b) Obtaining an Order of Approval by misrepresenting or failing to fully disclose all relevant facts.
  - c) Failure to operate and maintain the approved system in a condition satisfactory to the Department of Environmental Management.
  - d) Construction of additional work that was not contemplated or proposed at the time of issuance of this Order of Approval.
3. The provisions of an Order of Approval shall apply to and be binding upon the owner, their agents, servants, employees, successors, heirs and assignors and all persons, firms and corporations acting under, through, and on behalf of them.
4. In the event of any change in control or ownership of facilities from which authorized discharges originate, the owner shall notify the Department of Environmental Management with advanced written notice of such transfer. Succeeding owners shall be bound by all the conditions of the original Order of Approval for the system, unless a new or modified Order is obtained.
5. All projects will be reviewed utilizing the following technical guidances: "Guides for the Design of Wastewater Treatment Works (TR-16)", by the New England Interstate Water Pollution Control Commission, "Design of Municipal Wastewater Treatment Plants, Vol. I & II (MOP-8)", by the Water Environment Federation and current Office of Water Resources policies.